



FINANCE (PRC-I) DEPARTMENT

D.O. No. 5/ (Computer No. 708829)/PRC-I/2018 Dated 2nd December, 2018

Dear Sir/ Madam

Sub: PRC - 11th Pay Revision Commission – Requests to extend Fixed Travelling Allowance to new categories – Reg.
Ref: G.O.Ms.No.75, G.A. (SCA) Department, dated 28.05.2018

Rule 12(1) of the Andhra Pradesh Travelling Allowance Rules, provides for payment of fixed travelling allowance by the State Government to Government employees who are required to tour for some minimum period within a specified area. The categories of posts for which FTA is admissible has been listed in Annexure II of the said rules (enclosed for ready reference).

2. The rates of Fixed Travelling Allowance sanctioned by the Government in G.O. Ms. No. 153 Finance (HR VI –TFR –A&L –TA) Department dated 11.12.2015 on the recommendations of the Tenth Pay Revision are as under:

| Classification | Details | Minimum number of days required to be toured in a month | Rates of Fixed Traveling Allowance to be allowed if the jurisdiction is | | |
|----------------|--|---|---|--|------------------------|
| | | | Within the Mandal (Rs.) | Within three Mandals but in one Revenue Division (Rs.) | Revenue Division (Rs.) |
| I | Officers on a revised pay scale upto and inclusive of Rs.17890-53950 | 15 days | 600 | 700 | 800 |
| | | 20 days | 775 | 900 | 1000 |
| II | Officers on a revised pay scale of Rs.18400-55410 and above | 15 days | 750 | 900 | 1000 |
| | | 20 days | 900 | 1000 | 1200 |

2. The 11th Pay Revision Commission received many representations for inclusion of new categories for Fixed Travelling Allowance as well as enhancement of its quantum in respect of existing categories.

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3. In this context, I request you to communicate to the Commission your suggestions if any, regarding inclusion of any new categories in the list of employees to be made eligible for grant of Fixed Travelling Allowance. Similarly, in case it is felt that any category of employee(s) needs to be deleted from the list, the same may be indicated. The suggestion of the department relating to addition/deletion etc. should be supported by justification for the same. We request you to submit your replies latest by 17th December, 2018.

With regards,

Yours sincerely,



(K.V.S.K.S. PAPA RAO)

To
All Heads of Departments.

ANNEXURE - II

(rule 12(1))

List showing the categories of posts for which fixed travelling allowance is admissible

| Sl. No. | Name of the Department | Designation the post | Remarks |
|---------|-----------------------------|--|--|
| (1) | (2) | (3) | (4) |
| 1. | Agriculture Department | (i) Assistant Director (ii) Agricultural Officer (iii) Village Extension Officer (iv) Sub-Assistant (v) Field Assistant (vi) Chainman | For those working in moffussil offices |
| 2. | Commerical Taxes Department | (i) Deputy Commercial Tax Officer (ii) Assistant Commercial Tax Officer | For those working in moffussil offices |
| 3. | Co-operative Department | Junior Inspector of Co-operative socities | For those working in moffussil offices |
| 4. | Education Department | Supervisor (Adult Education) | For those working in moffussil offices |
| 5. | Endowments | (i) Senior Assistant (U.D. Inspector) (ii) Attender | For those working in moffussil offices |
| 6. | Excise Department | (i) Excise Inspector (Police) (ii) Excise Sub-Inspector (Police) | For those working in moffussil offices |

| (1) | (2) | (3) | (4) |
|-----|-------------------|--|--|
| 7. | Forest Department | (i) Deputy Range Officer (ii) Forestor Range Officer (iii) Forest Guard (iv) Forest Watcher (v) Reserve Watchman | For those working in moffussil offices |

Note:- This allowance is admissible only in cases where Conveyance allowance is not admissible.

| | | | |
|-----|-------------------------|--|--|
| 8. | Horticulture Department | (i) Horticulture Officer (ii) Sub-Assistant (iii) Field Assitant (iv) Village Development Officer | For those working in moffussil offices |
| 9. | Industries Department | (i) Extention Officer (Industries) (ii) Sevak | For those working in moffussil offices |
| 10. | Judicial Department | (i) Amina (ii) Process server (iii) Bailiff | For those working in moffussil offices Working in Special Court, A.P. Land Grabbing, Hyderabad. |
| 11. | Labour Department | (i) Assistant Labour Officer (ii) Executive Assistant | Working in moffussil offices at Hyderabad working at Hyderabad |

| (1) | (2) | (3) | (4) |
|-----|---------------------------------|--|---------------------------------------|
| 12. | Medical and Health | <ul style="list-style-type: none"> (i) Multipurpose Health Education Officer (ii) Multipurpose Health Supervisor (iii) Multipurpose Health Assistant (iv) Non-medical Supervisor (Leprosy) (v) Non-medical Assistant (Leprosy) (vi) Health Inspector (vii) Health Visitor (viii) Maternity Assistant (ix) Health Educator | For those working in mofussil offices |
| | | <ul style="list-style-type: none"> (x) Surveillance Inspector (xi) Surveillance Workers (xii) Health Inspector (xiii) Non-medical Supervisor | For those working in Hyd. |
| 13. | Municipal Corporation Hyderabad | <ul style="list-style-type: none"> (i) Deputy Tahasildar (ii) Revenue Inspector (Survey) (iii) Junior Horticulturist (iv) Chainman | |
| 14. | Panchayat Raj Department | <ul style="list-style-type: none"> (i) Divisional Panchayat Officer (ii) Extension Officer (Panchayats) (iii) Attender | For those working in mofussil offices |

| (1) | (2) | (3) | (4) |
|-----|--|---|---|
| 15. | Revenue Department | (i) Mandal Revenue Inspector | For those working in mandal revenue offices in moffussil |
| | | (ii) Special Revenue Inspector (ROR) | |
| | | (iii) Mandal Surveyor | |
| | | (iv) Mandal Deputy surveyor | |
| | | (v) Chainman | |
| | | (vi) Senior Assistant (ROR) | |
| | | (vii) Deputy Statistical Officer | |
| | | (viii) Assistant Statistical Officer | |
| | (ix) Mandal Revenue Officer (Deputy Tahasildar) | For those working in Mandal Revenue Offices in Hyderabad | |
| | (x) Special Revenue Inspector (Hyderabad) | | |
| | (xi) Special Revenue Inspector (Secunderabad) | | |
| | (xii) U.D. Revenue Inspector | | |
| | (xiii) Special Revenue Inspector (Junior Assistant) | | |
| | (xiv) Attender | | |
| | (xv) Chainman | | |
| 16. | Roads and Buildings and other Engineering Departments | (i) Assistant Executive Engineer | For those working in moffussil offices |
| | | (ii) Assistant Engineer | |

| (1) | (2) | (3) | (4) |
|-----|------------------------------------|---|--|
| 17. | Social Welfare Department | (i) Assistant Social Welfare Officer (ii) Attender | For those working in moffussil offices |
| 18. | Urban Land Ceiling Department | (i) Special Tahsildar (ii) Deputy Tahsildar (iii) Surveyor (iv) Inspector of Survey (v) Deputy Inspector of Survey (vi) Chainman (vii) Attender | For those working in Hyderabad |
| 19. | Women and Child Welfare Department | (i) Supervisor (ii) Attender | For those working in moffussil offices |

Note: Fixed travelling allowance will continue to be admissible to other categories of posts not included in the above list, if the same is admissible, prior to the issue of these rules.